



Rhode Island Department of Education

AcceleGrants/Consolidated Resource Plan (CRP)

**Cash Requirements & Reporting
September 18, 2008**

What is the status of my application?

- “RIDE CRP Coordinator Final Approved” is the Final/Awarded Status of an Approved Application.
 - LEA’s must move their application to “Superintendent Approved” status in order for RIDE to complete its review and continue to advance the application’s status.
 - Applications can be approved only after all programs are deemed acceptable by both RIDE program and fiscal staff.
- All FY 07-08 Final Expenditure Reports for CRP programs must be on file with the RIDE finance office prior to FY 08-09 CRP application approval.
- Only approved applications may request funds and report expenditures.

Financial Module Highlights

- Simplified Cash Requests
- Timely Fund Approvals
- Data Validation
- Workflow and Status Tracking
- Improved Communication

3 Distinct Financial Components

- Cash Reimbursement Requests
- Quarterly Financial Status Reports
 - September 30th
 - December 31st
 - March 31st
 - June 30th
- Final Expenditure Reports (FER)

Note: LEA's must use these components for FY 2008 – 2009 CRP approved programs. (Old) paper based requests/reports will not be accepted.



System User Roles

- Program & Financial Input:
 - Ability to Complete:
 - Cash Requests
 - Quarterly Expenditure Reports
- FER Edit:
 - Ability to Complete:
 - Final Expenditure Reports (FERs)
- District Business Manager:
 - Ability to Approve:
 - Cash Requests
 - Quarterly Expenditure Reports
 - Final Expenditure Reports (FERs)



Work Flow – Creating Cash Reimbursement Request

- Draft Started
- Draft Completed (or Delete this Cash Reimbursement Request)
- District Business Manager Approved (or District Business Manager Returned)
- RIDE Grant Reviewer Approved (or RIDE Grant Reviewer Returned)
- Submitted for Payment (or Withheld from Batch)

Work Flow – Quarterly Financial Status Report

- Draft Started
- Draft Completed
- District Business Manager Approved – RIDE Accepted
- District Business Manager Submitted For Review
 - When system validation warnings exist.
- District Business Manager Returned
- RIDE Grant Reviewer Processed
- RIDE Grant Reviewer Returned



Financial Reporting

- Quarterly Reports are due within 15 days after end of each reporting period.
 - System will not allow funds to be requested when quarterly reports are past due.
 - Quarterly reports can be revised in system until FER is started.
- FER is due 30 days after the end of the project period.
 - Must complete for all CRP programs on the same report.
 - Must complete “Expenditure Adjustment” report which designates balances to carryover into next fiscal year.

Miscellaneous Items

- Cash Advances:
 - Generally not allowed except for the end of state fiscal year reporting purposes to account for accrual and encumbrance balances.
- Refunds:
 - Refund checks are required for over requested funds.
 - RIDE will enter refunded amount in the system to adjust the “Net Amount Paid to Date” balance to account for refund checks after it is received from district.
 - As in the past, letter explaining the need to refund must accompany check.
- Fund Transfers (Transferability):
 - Contact RIDE for specific to handle cash requests and FER process.

Funding Applications Page

AcceleGrants - Windows Internet Explorer

http://blade17/Acclegrants/Funding/

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Home > Funding Applications

Funding Applications

2009

All Active Applications

ENTITLEMENT FUNDING APPLICATION	AMENDMENT	STATUS	STATUS DATE
Consolidated	0	RIDE CRP Coordinator Final Approved	9/15/2008

REPORT	STATUS	STATUS DATE
Final Expenditure Report	Not Started	9/16/2008

BUDGET ENTRY REVIEW

[Budget Summaries](#)

CASH REIMBURSEMENT REQUESTS AND QUARTERLY FINANCIAL STATUS REPORTS

[Consolidated](#)

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Select Funding Source to Request Funds or Report Expenditures

AcceleGrants - Windows Internet Explorer

http://blade17/Accelergrants/Funding/CashRequest/Default.aspx

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[Home](#) > [Funding Applications](#) > Grant Transactions - Summary For Funding Application

Grant Transactions - Summary For Funding Application

GRANT	CURRENT REQUEST STATUS	STATUS DATE
Title I-A	Submitted For Payment	9/16/2008
Title I-D Delinquent	No requests	N/A
Title I-D Neglected	No requests	N/A
Title II-A	Submitted For Payment	9/16/2008
Title III	Submitted For Payment	9/16/2008
Title IV	Submitted For Payment	9/16/2008
Title V	No requests	N/A
IDEA Part B	Submitted For Payment	9/16/2008
IDEA Special Education Preschool	Submitted For Payment	9/16/2008
Immigrant Assistance	No requests	N/A

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Transactions for Grant

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Transactions for Grant Title I-A - Fiscal Year 2009

[Create New Cash Reimbursement Request](#)

CASH REIMBURSEMENT REQUESTS		
REQUEST #	STATUS	DATE
2	Submitted For Payment	9/16/2008
1	Submitted For Payment	9/15/2008

QUARTERLY FINANCIAL STATUS REPORTS				
NAME	BEGIN DATE	END DATE	STATUS	STATUS DATE
09/30 Financial Status Report	7/1/2008	9/30/2008	Not Started	9/16/2008
12/31 Financial Status Report	7/1/2008	12/31/2008	Not Started	9/16/2008
03/31 Financial Status Report	7/1/2008	3/31/2009	Not Started	9/16/2008
06/30 Financial Status Report	7/1/2008	6/30/2009	Not Started	9/16/2008

ADJUSTMENTS			
TYPE	AMOUNT	CREATOR	DATE
There are no adjustments to display.			

[Return to Grant Transactions - Summary For Funding Application](#)

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Cash Reimbursement Request

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http://blade17/Acclegrants/Funding/CashRequest/Request.aspx?FundRequestStatusId=07CC4242-B771-4F47-B01A-7AA1

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1. GENERAL INFORMATION

A. Project Number:	1420-51600-901
B. Project End Date:	Tuesday, June 30, 2009
C. UCOA Fund Number:	21021100
D. CFDA Number:	84.010A

2. FISCAL SUMMARY

A. Total Funds Available (Allocation & Carryover):	\$1,434,867.25
B. Approved Budget:	\$1,434,867.25

3. EXPENDITURE REIMBURSEMENT

A. Disbursements Reported for the Period Ending: September 5 2008

B. Total Expenditures Paid Through Reported Period:	200,000.00
C. Net Amount Paid to Date:	\$90,000.00
D. Balance of Cash Reimbursement Due:	\$110,000.00

4. CASH ADVANCE

A. Amount of Advance Needed: 0.00

B. Justification for Advance:

5. SUMMARY

A. Total Request Amount:	\$110,000.00
B. Net Receipts and Requests to Date:	\$200,000.00
C. Remaining Balance of Approved Budget:	\$1,234,867.25

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Status/Comments History Log

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http://blade17/Accelegrants/Funding/CashRequest/HistoryLog.aspx

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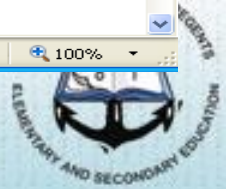
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Status/Comments History Log

Title I-A - Fiscal Year 2009

DATE	USER	STATUS
9/16/2008 12:41 PM	Admin User	Status Changed to 'Submitted For Payment'.
9/16/2008 12:38 PM	David Luther	Status Changed to 'RIDE Grant Reviewer Approved'.
9/16/2008 11:57 AM	David Harrison	Status Changed to 'District Business Manager Approved'.
9/16/2008 11:57 AM	David Harrison	Status Changed to 'Draft Completed'.
9/16/2008 11:56 AM	David Harrison	Status Changed to 'Draft Started'.

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Quarterly Financial Status Report

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Home > Funding Applications > Grant Transactions - Summary For Funding Application > Transactions for Grant > 09/30 Financial Status Report Summary > 09/30 Financial Status Report Details

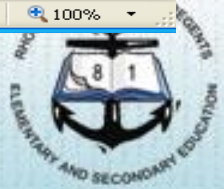
09/30 Financial Status Report Details Title I-A - Fiscal Year 2009

[< FSR Summary](#)
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QUARTERLY FINANCIAL STATUS REPORT					
	APPROVED BUDGET	EXPENDITURES 7/1/2008 - 9/30/2008	ACCRUALS / ENCUMBRANCES 7/1/2008 - 9/30/2008	TOTAL	BALANCE
51000 - Personnel Services Compensation	\$923,590.71	\$85,815.00	\$7,456.00	\$93,271.00	\$830,319.71
52000 - Personnel Services Employee Benefits	\$468,949.00	\$37,568.50	\$2,998.75	\$40,567.25	\$428,381.75
53000 - Purchased Professional & Technical Services	\$3,550.00	\$1,645.00	\$1,000.00	\$2,645.00	\$905.00
54000 - Purchased Property Services	\$1,900.00	\$587.15	\$245.00	\$832.15	\$1,067.85
55000 - Other Purchased Services	\$2,020.00	\$325.65	\$1,500.00	\$1,825.65	\$194.35
0 - Supplies	\$13,305.04	\$4,215.00	\$125.00	\$4,340.00	\$8,965.04
0 - Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58000 - Debt Service & Misc.	\$770.00	\$0.00	\$100.00	\$100.00	\$670.00
59000 - Other Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60000 - Indirect Cost	\$20,782.50	\$1,351.00	\$115.00	\$1,466.00	\$19,316.50
TOTALS:	\$1,434,867.25	\$131,507.30	\$13,539.75	\$145,047.05	\$1,289,820.20

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FER Reporting Sections

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http://blade17/Accelegrants/Funding/ExpenditureReport/Sections.aspx

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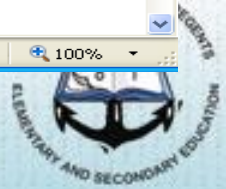
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Final Expenditure Report Sections Fiscal Year 2009

Report Status: Draft Started
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SECTION	MESSAGES	PRINT
Transfers		
Actual Allocation Transfers		
Expenditures and Adjustments		
Reported Expenditures		
Expenditure Adjustments		
All		

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Final Expenditure Report Form

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http://blade17/Accelergrants/Funding/ExpenditureReport/Report.aspx?OrganizationStatusId=645F3BB5-DA7A-4FA8-8D31-1

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Home > Funding Applications > Final Expenditure Report Sections > Reported Expenditures

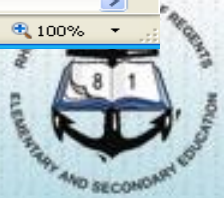
Reported Expenditures Blackstone Academy

< FER Sections Save Expenditure Adjustments >

	51000 PERSONNEL SERVICES COMPENSATION	52000 PERSONNEL SERVICES EMPLOYEE BENEFITS	53000 PURCHASED PROFESSIONAL & TECHNICAL SERVICES	54000 PURCHASED PROPERTY SERVICES	55000 OTHER PURCHASED SERVICES	56000 SUPPLIES	57000 PROPERTY	58000 DEBT SERVICE & MISC.	59000 OTHER ITEMS
Title I-A	96,500.00	28,000.00	0.00	0.00	0.00	5,500.00	0.00	0.00	0.00
Title II-A	11,500.00	3,500.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Title IV	0.00	0.00	1,500.00	0.00	0.00	244.00	0.00	0.00	0.00
Title V	0.00	0.00	0.00	0.00	0.00	17.00	0.00	0.00	0.00
Part B	10,000.00	400.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	124,600.00	31,900.00	22,500.00	0.00	0.00	5,761.00	0.00	0.00	0.00

< FER Sections Save Expenditure Adjustments >

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Expenditure Adjustments

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http://blade17/Accelegrants/Funding/ExpenditureReport/Details.aspx?OrganizationStatusId=645F3BB5-DA7A-4FA8-8D31-1

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Home > Funding Applications > Final Expenditure Report Sections > Expenditure Adjustments

Expenditure Adjustments

Blackstone Academy - Fiscal Year 2009 Final Expenditure Report

< Reported Expenditures Save FER Sections >

GRANT	ACTUAL ALLOCATION	ADJUSTED ALLOCATION	REPORTED EXPEND	ADJUSTED EXPEND	CASH RECEIVED	UNEXPENDED	CARRYOVER AMOUNT	ACKNOWLEDGE CARRYOVER LESS THAN REMAINING
II-A	\$130,122.00	\$130,122.00	\$130,000.00	\$130,000.00	\$130,000.00	\$122.00	\$122.00	<input type="checkbox"/>
II-A	\$21,948.00	\$21,948.00	\$21,000.00	\$21,000.00	\$21,000.00	\$948.00	\$948.00	<input type="checkbox"/>
IV-A	\$1,744.00	\$1,744.00	\$1,744.00	\$1,744.00	\$1,744.00	\$0.00	\$0.00	<input type="checkbox"/>
V	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$0.00	\$0.00	<input type="checkbox"/>
EA	\$32,927.00	\$32,927.00	\$32,000.00	\$32,000.00	\$32,000.00	\$927.00	\$927.00	<input type="checkbox"/>

< Reported Expenditures Save FER Sections >

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